

<b>DIVISION</b>	Learning Resources
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<b>OTHER FACULTY</b>	Celia McKinley-Houston, M.L.I.S. Ginny Evans-Perry, M.L.I.S. Patricia Wall, M.L.I.S.
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Library skills are fundamental to student success, especially in today's information-laden society. The Library Technology Department offers one course (LIB 110), which is designed to teach students how to access both print and on-line information sources more efficiently and effectively. The remaining Library Technology courses are part of an Associate of Arts degree or a certificate program designed for students who are interested in working as paraprofessionals in the library field. Taken alone, each course provides entry-level exposure to a particular library department or function. Presently-employed library workers can also take courses to increase their level and variety of training in the library field. Courses for the program are rotated over a two-semester sequence.

Core competencies emphasized by courses in this department:

- Employ vocabulary of the subject studied
- Find and interpret information
- Evaluate authority and bias of information
- Utilize technology to organize and present information
- Demonstrate working knowledge of basic computer function
- Apply learned knowledge to new situations
- Evaluate own ethical beliefs in relationship to moral dilemmas
- Work effectively in group settings

### LIBRARY SCIENCE ASSOCIATE OF ARTS DEGREE

To graduate with a specialization in Library Science, students must complete 18 units from the following list of courses plus the general breadth requirements for the associate degree (minimum 60 units).



REQUIRED COURSES	UNITS
LIB 062 Care and Repair of Library Materials	1
LIB 064 Introduction to Libraries for Library Technicians	1
LIB 065 Public Services for Library Technicians	3
LIB 066 Acquisitions for Library Technicians	3
LIB 067 Library Technical Services	3
LIB 068 Library Media Services	2
LIB 069 Library Automation for Library Technicians (or any other hands-on college-level computer course)	(2)
ENGL 055 or 155 Children's Literature (or any other college-level literature course)	(3)

RECOMMENDED COURSE	UNITS
LIB 110 Information Literacy	1

### LIBRARY TECHNOLOGY CERTIFICATE

This certificate is designed to prepare students for entry-level employment in a library, assisting librarians in the acquisition, preparation, organization, and circulation of materials and/or in assisting users in finding information. In some cases, such as in small branch or school libraries, library technicians may perform any or all of these tasks on their own. Students working for certificates must have a basic knowledge of arithmetic, reading, and writing in order to learn and work in the occupation they select.

REQUIRED COURSES	UNITS
LIB 062 Care and Repair of Library Materials	1
LIB 064 Introduction to Libraries for Library Technicians	1
LIB 065 Public Services for Library Technicians	3
LIB 066 Acquisitions for Library Technicians	3
LIB 067 Library Technical Services	3
LIB 068 Library Media Services	2
LIB 069 Library Automation for Library Technicians (or any other hands-on college-level computer course)	(2)
LIB 198* Library Work Experience	1-4
ENGL 055 or 155 Children's Literature (or any college-level computer course)	(3)
CIT 010 Beginning Keyboarding (or demonstrated ability to type 30 wpm for five minutes)	(3)

**TOTAL UNITS 22-25**

\*This requirement may be waived if the student has been employed in a library for at least one year full time (or equivalent).